-CONFIDENTIAL

2 JAN 1964

MEMORANDUM FOR: Chief, WE Division

SUBJECT

: Replies to Audit Reports by Field Installations

- 1. In many instances, reports of audit of field installations contain recommendations for action by the field which pertain to financial activities.
- 2. Although it is the responsibility of the field installation to take action as deemed appropriate, this office is concerned with deficiencies relative to financial activities and is interested in being apprised of actions taken with respect to audit recommendations.
- 3. It would be appreciated if arrangements are made to provide this office with copies of field replies to the audit reports, as well as copies of memoranda which may be prepared by your office relative to fiscal matters discussed in audit reports.
- 4. We have on hand the following audit reports which require replies to fiscal matters:



Period Ended 31 July 1963 31 May 1963 31 August 1963 30 April 1963 30 June 1963

5. It is requested that copies of Station and/or Division replies to these audit reports be forwarded to this office.

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Deputy Chier
Confidential Funds Division

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Orig. & 1-Addressee

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